**Exhibit 1**

**Scope of Work**

The Division of Mental Health and Addiction (DMHA) is seeking a respondent to perform the duties of the division’s Medical Director by providing psychiatric consulting services through psychiatrists licensed by the State of Indiana. The psychiatrists shall provide the following:

Duties:

* Provide medical administrative consultation to the Director and others, including the Office of General Counsel, in the central office of the IN DMHA.
* Assist in the development of legislative initiatives.
* Participate in the review of policies and procedures relating to utilization and quality management of state hospital clinical services, community mental health, and addiction providers.
* Assure that effective actions are taken to improve clinical practices.
* Review all significant clinical incident reports from community providers; provide recommendations for quality improvement.
* Provide consultation to the DMHA central office staff on issues of continuity of care, care coordination, and facility placement.
* Provide consultation regarding treatment of persons dually diagnosed with SMI and substance abuse.
* Lead clinical efforts related to service development, integration, and coordination.
* Represent the DMHA Director as requested at OMPP mental health quality advisory committee.
* Coordinate with other state agencies (DDRS, DOC) regarding evaluation and treatment of mental illness if requested.
* Represent DMHA on the Medical Directors Council of the National Association of State Mental Health Program Directors (NASMHPD).
* Respond to state emergencies if requested.

Minimum requirements:

* Respondent must have a minimum of three psychiatrists who are licensed to practice in the State of Indiana.
* Respondent must be able to assign tasks, direct work groups, attend meetings, and provide psychiatric consultation.

The base term of the contract begins on July 1, 2026 for four (4) years, plus two (2) one-year optional years at the State’s discretion. Up to fifty (50) hours per month will be performed by the selected respondent. Hourly pricing will be provided by respondents for each year of the contract, including the two one-year optional years.